



# Rowley Manor



## Weddings 2018 - 2019

Little Weighton, Cottingham, Hull, HU20 3XR

Tel: 01482 848248

Email: [info@rowleymanor.com](mailto:info@rowleymanor.com) Website: [www.rowleymanor.com](http://www.rowleymanor.com)



## *Weddings at The Rowley Manor Hotel*

We are delighted you are considering The Rowley Manor Hotel  
as a possible venue for your special day.

The Manor offers you the chance to have complete exclusivity of venue for your wedding. The Manor House is the perfect place for you and your nearest and dearest to celebrate your special day in a real “Manor House Party” atmosphere. Enjoy your day in the knowledge that the team at Rowley is totally dedicated to you both and your guests alone.

Also consider after a fantastic day the opportunity to enjoy a warm hearty breakfast in the morning again only you and your guests exclusively, a lovely continuation of the celebration.

We are also noticing the night before the wedding, often referred to as “The Rehearsal Dinner” becoming increasingly popular. As a result of this we have put together a great offer of just £120 Dinner Bed and Breakfast per room, this is a great way of close friends and family to meet and get together prior to the big day (subject to availability).

Rowley Manor is a privately owned Georgian Manor House, with 16 Beautiful rooms and lovely reception area’s all enveloped in 3 acres of stunning grounds.

Here is a copy of our wedding brochure and price list for your perusal. Once you have had a glance at the brochure, if you feel what we have to offer may suit your requirements, please do not hesitate to give us a call.

One of our team would welcome the opportunity to show you around our beautiful Hotel to discuss your requirements.

If we can be of any further assistance, please do not hesitate to contact me direct on 01482 848248 or [info@rowleymanor.com](mailto:info@rowleymanor.com)

Kind regards

Amanda and the team at Rowley



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## *The Wedding Package*

**Our weddings include the following services for both you and your guests to enjoy:**

### **Table Plan**

We recommend that you provide the place cards and table plans for your reception. Our wedding team will put these out to display on the day. We would ideally like to receive the table plan at least 24 hours before the event. We have a template table plan for your advanced planning if you wish to use it.

### **Cake Stand and Knife**

We would be delighted to supply you with a round or square base cake stand and knife.

### **Informal Toast Master**

A member of our team will be available to perform the duties of toastmaster.

### **Meet the Team**

Approximately four to five weeks prior to your wedding Amanda will take care of all your planning and help you on your special day. Also at this stage she will introduce you to the team who will be looking after you on your wedding day.

### **Entertainment**

We have a useful list of contacts that we would be happy to recommend and are full of entertainment related suggestions and ideas. Please note that all discos and entertainment providers must provide Rowley Manor with an up to date public liability, insurance certificate and all equipment must be PAT tested.

### **Accommodation**

Rowley Manor hotel has sixteen bedrooms, eight of which are four poster rooms offering outstanding facilities. Accommodation is priced from £130 for four posters and £110 per double or twin; all rates include a full English breakfast and VAT. Extra beds can be added to a limited number of our rooms for a supplement of £35 per extra bed. You will be able to familiarise yourselves with the bedrooms and have an accommodation list to place your guests in the most appropriate room for their stay.

The Bridal Suite for the Bride and Groom is provided with our compliments on your wedding day



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## *Exclusivity and Civil Ceremonies*

Rowley Manor is a Georgian Country House surrounded by some 3 acres of Lawns and Parklands and was once the rectory to St Peter's Church which is set within the grounds. We offer all our weddings exclusivity of the venue; this allows you to have the Manor House solely for you and your guests to enjoy.

The Pine Room can accommodate up to 30 guests for a Wedding Breakfast. The suite opens to the bar area and gardens, ideal for your arrival drinks and photograph opportunities. Also perfect for civil ceremonies.

The View Room sits proudly in our extensive grounds, set in two acres of landscaped gardens. It is ideal for an intimate Wedding Breakfast for up to 50 people. Also perfect for Civil Ceremonies.

The Garden Room is a large spacious room enjoys natural daylight and the flexibility that comes with a large open space. The view and Garden Room also offer interconnection for optimum use of facilities. When connected ideal for wedding breakfast parties up to 120 and evening reception up to 150.

Rowley Manor boasts three suites designed to provide you with the perfect wedding venue.

Perfect for your wedding photography!

We are delighted to inform you that there is no extra charge for The Pine, The View or The Garden Room as they are all included within the hire cost of the venue.

All our rooms are licensed to hold civil ceremonies appropriate to the size of your wedding.

Please contact the Beverley Registrars on 01482 393600 or your chosen church to check that your wedding date and time is available before confirming your reservation at Rowley Manor.

St Peter's Church, Rowley is the beautiful chapel within our grounds and can be contacted on 01482 841875



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## *Drinks Packages for 2018-2019*

We offer an extensive wine list but many of our wedding parties prefer to opt for one of our tailor made drinks packages, these are both cost effective and make budgeting simpler

### **Package One – Traditional £21.50**

Glass of refreshingly chilled Bucks Fizz, Pimms or mulled wine on arrival. (Choose one)  
One glass of house wine with the meal.  
A glass of sparkling wine for the Toast.

### **Package Four - The Summers Day £27.80**

Pimms on arrival. A glass plus a top up of Pinot Grigio Blush, Australian Colombard Chardonnay or Australian Shiraz Cabernet Sauvignon. Prosecco for the toast.

### **Package Two - Modern Twist £23.50**

“Chamberry” – Sparkling wine with Chamboard Berry Liqueur garnished with a raspberry.  
A glass of Italian Merlot or Italian Pinot Grigio.  
Chilled Prosecco for the Toast.

### **Package Five - Winter Wonderland £29.50**

Warming and Spicy Mulled wine on arrival.  
With the meal Two glasses of Marlborough Sauvignon Blanc or Pinotage. House Brut Champagne to Toast.

### **Package Three - Continental Style £25.95**

A glass of Chilled Sangria & Selected Bottled Beers. A glass plus a top up of Italian Pinot Grigio or Spanish Tempranillo. Prosecco for the toast.

### **Package Six - Party Time £35.00**

On arrival a selection of Champagne Cocktails, Pitchers of Beer.  
Two glasses of Californian Zinfandel Rose, Argentinian Malbec or Marlborough Sauvignon Blanc. The ultimate toast ...Champagne.

### **Package Seven - It's Our Day £55.00**

A glass of Chilled Veuve Clicquot Champagne on arrival  
Two Bottles of Sancerre and Two Bottle of Barolo per table (based on a table of 8-10 people)  
Laurent Perrier Rose to toast "our day". After dinner coffee included.

Any variation in a drinks package can be catered for and we are happy to discuss any options you may require.



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## Wedding Menu

For your Wedding Breakfast please choose, one starter, one main course and one desert for all your guests. The price shown next to your main course determines the overall cost of the meal. We will of course arrange suitable menus' for those with special dietary requirements.

### Soups & Starters

- Tomato Soup, Basil Oil
- Cream of Mushroom Soup
- Broccoli & Yorkshire Blue Cheese Soup
- Potato & Watercress Soup
- Leek and Potato Soup
- Rustic Minestrone with Parmesan Crostini Soup
- Chicken Liver Pate, Home-made Chutney, Mixed Leaves and Melba Toast
- Crispy Duck Salad, with Cashew Nuts and Sesame soy Dressing
- Coracle of Galia Melon, Fresh Raspberries, Mediterranean Citrus Sorbet
- Goats Cheese, Baked on a Crumpet, Red Onion Marmalade, Roasted Pepper Coulis
- Buffalo Mozzarella & Sun Blush Tomato Salad, Kalamata Olives, Green Pesto Dressing
- Parma Ham & Pork Terrine with Pickled Vegetable Piccalilli Puree and Toasted Garlic Bruschetta
- Warm Roasted Butternut Squash & Black Pudding salad, Bacon Lardons, Confit Garlic Dressing

### Main Courses

- A Traditional Roast Chicken Dinner served with Seasonal Vegetables, Roast Potatoes and Pan Gravy **£49**
- Garlic & Thyme Roasted Topside of Beef with Yorkshire Pudding Duck Fat Potatoes & Pan Jus **£49**
- Roast Breast of Chicken, Leek, Mushroom and White Wine Sauce, Creamed Potatoes **£49**
- Pan Fried Supreme of Chicken Stuffed with Ham & Mascarpone Cheese, Sun Blushed Tomato, Garlic & Basil Sauce, Fondant **£49**
- Roasted Fillet of Salmon, Mango Salsa, Sautéed Pak Choi, Vegetable Noodles, Sweet Chilli Dressing and Soy Dressing **£50**
- Honey Roast Breast of Gressingham Duck, Port & Redcurrant Jus, Fondant Potatoes **£51**
- Sea Bass with a Tomato & Chorizo Risotto, Basil Crisp and Lemon Dressing **£51**
- Roasted Loin of English Pork, Apricot & Pistachio Stuffing, Thyme Roasted New Potatoes, Cider Gravy **£49**
- Wild Mushroom & Sage Risotto topped with Fresh Asparagus Spears (V) **£49**
- Gratin of Chunky Cod, with Citrus Butter and Parsley Mashed Potatoes **£50**
- Rosemary & Mustard Roasted Sirloin of Beef, Tender Braised Steak, Yorkshire Pudding and Red Wine Reduction **£52**

### Desserts

- Vanilla Crème Brule with Summer Berry Compote
- Dark Chocolate & Bourbon Tart, Candied Oranges
- Pear & Almond Tart with Ice-cream
- Eton Mess with Fresh Strawberries and Raspberries, Berry Coulis
- Cream Filled Profiteroles with Toffee & Chocolate Sauce
- Sticky Toffee and Date Pudding with Butterscotch Sauce
- Lemon Tart, Fresh Raspberries, Clotted Cream.
- Bread & Butter Pudding, Chantilly Cream and Apricot Compote
- Banoffee Mess, Whipped Cream, Meringue, Banana, Toffee Sauce & Chocolate Biscuit

#### Additions to your Meal

- Coffee with Chocolate Mints **£3.5**
- Rowley Yorkshire Cheese Platter, A Selection of Local Cheeses with Biscuits and Accompaniments **£12**

*Please note your wedding cake can't take the place of a dessert.*

*Any additional cakes, chesses-cakes or other food items supplied by yourselves for your wedding day will incur an extra charge.*

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## Day Time Wedding Buffet

To hold a Wedding Buffet as opposed to a Wedding Breakfast you must have a minimum of 50 guests.

### Buffet Menu 1 - £40

Please Choose 2 main dishes and 3 side dishes from below

- ❖ Selection of Chef's Salads (pasta, rice, noodles, tossed green salad and Caesar salad)
- ❖ Cold Meat Platter
- ❖ Roasted Mediterranean Vegetables
- ❖ Beef Stroganoff
- ❖ Chicken Chasseur
- ❖ Salmon on Bed of Spinach with a Garlic Cream Sauce

#### SIDES

- ❖ Lyonnaise Potatoes (V)
- ❖ Panache of Vegetables (V)
- ❖ Hot Buttered New Potatoes (V)
- ❖ Fragrant Steamed Rice (V)
- ❖ Chargrilled Vegetable Lasagne (V)

- 
- ❖ Lemon Posset
  - ❖ Chocolate Tart
  
  - ❖ Tea, Coffee and Mint Chocolates £3.50 per person

### Buffet Menu 2 - £42

Please Choose 2 main dishes and 3 side dishes from below

- ❖ Selection of Chef's Salads (pasta, rice, noodles, tossed green salad and Caesar salad)
- ❖ Cold Meat Platter
- ❖ Whole Dressed Salmon
- ❖ Selection of Breads
- ❖ Beef Bourguignon
- ❖ Chicken in a White Wine and Mushroom Sauce
- ❖ Sweet & Sour Prawns
- ❖ Penne Pasta Primavera

#### SIDES

- ❖ Steamed Rice
- ❖ Crushed Herbed New Potatoes
- ❖ Panache of Seasonal Vegetables

- 
- ❖ White Chocolate & Raspberry Cheesecake
  - ❖ Eton Mess
  
  - ❖ Tea, Coffee and Mint Chocolates £3.50 per person



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## *Children's Menu*

Available at £10 per child or have a half portion of the main menu at half the price.

Smiley Melon

~ ~ ~

Chicken Goujons & Chips

Sausage & Chips

Tomato Penne Pasta

Fish Goujons & Chips

~ ~ ~

Ice Cream

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## Evening Buffet Menu

To Compliment Your Evening Reception

### Evening Finger Buffet Menu

£14.50 for 7 items

£16.00 for 9 items

£18.00 for 11 items

- ❖ Mediterranean Bruschetta Selection
- ❖ Chicken Drumsticks
- ❖ Vegetable Samosa
- ❖ Vegetable Spring Rolls
- ❖ Chicken Tempura
- ❖ Selection of Closed Sandwiches
- ❖ A Selection of Quiches
- ❖ Sausage Rolls
- ❖ Fish Goujons
- ❖ Potato Wedges
- ❖ Vegetable Fritters
- ❖ Duck Spring Rolls
- ❖ Spicy Chicken Wings
- ❖ Rice Salad
- ❖ Potato Salad
- ❖ Pasta Salad
- ❖ Breads, Dips and Chutneys

### Evening Hot Buffet Menu

Please select two meat dishes and one vegetarian dish for all your guests, which will be served from the main buffet table at £20

- ❖ Chilli Con Carne
- ❖ Hunters Beef Stew
- ❖ Traditional Tikka Massala
- ❖ Moussaka
- ❖ Pork Cassoulet
- ❖ Penne Primavera
- ❖ Vegetable Lasagne
- ❖ Prawns Tempura & Dips
- ❖ Served with .....
- ❖ Savoury Rice
- ❖ Various Salads
- ❖ Selection of Bread

### Evening Light Bites / Munchies

- ❖ Bacon or Sausage Sandwiches £8.95
- ❖ Barbequed Pulled Pork Baps £9.95



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## *Canapé Selection Menu*

For a Choice of 2 Cold and 2 Hot Canapés - £10 per Person

For a Choice of 3 Cold and 3 Hot Canapés - £13 per Person

For a Choice of 4 Cold and 4 Hot Canapés - £16 per Person

For a Choice of 5 Cold and 5 Hot Canapés - £18 per Person

For a Choice of 6 Cold and 6 Hot Canapés - £20 per Person

Desert Canapé Selection Menu - £4 each

### Cold Canapés

Creamed Goats Cheese With  
Roasted Red Pepper

Scottish Smoked Salmon Blinis  
with Lemon Cream

Stilton Tart Topped with Walnut

Chicken Caesar Salad

Asparagus Spears Wrapped With  
Parmesan and Parma Ham

Mini Crayfish Cocktail

Chicken Liver Pate with a Pear  
Chutney and Chive

### Hot Canapés

Tomato Tart Tatin with Basil and  
Balsamic

Mini Welsh Rarebit with Bacon Bits

Lime and Chilli King Prawn Skewers

Arancino, Deep Fried Stuffed  
Risotto Balls

Mini Burgers Topped with Cheese  
and Relish

Black Pudding and Slow Roasted  
Cherry Tomato

Small Jacket Potatoes with Sour  
Cream and Chives

### Desert Canapés

Lime Cheesecake on a Shortbread  
Biscuit

Mini Banoffee Pie

Toffee Ice-Cream Dipped in Dark  
Chocolate

Raspberry Jellies with Chopped  
Strawberries

Home Made Fudge

Mixed Fruit Eton Mess

Dark Chocolate Brownies

White Chocolate Blondies

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## *£4000 Package Deal*

Available January, February & March, October & November  
2018 & 2019

Includes:

- ❖ 50 Guests
- ❖ Hotel hire – (not inclusive of bedroom costs)
- ❖ Arrival drink
- ❖ Three course wedding breakfast for 50 guests
- ❖ A glass of house wine with the meal
- ❖ A glass of sparkling wine for toast
- ❖ Ivory table linen and napkins
- ❖ Cake stand and knife
- ❖ 5 item finger buffet for the evening for 50 guests
- ❖ Complimentary Bridal Suite for the Bride & Groom
- ❖ Cost of the civil ceremony room hire (Beverley Registrars fees are extra)
- ❖ Cost of the music licence
- ❖ Use of the hotel grounds for photographs
- ❖ Chair covers with a choice of sash
- ❖ Grand silver candelabra centre pieces with ivory coloured candles

Total EXCLUSIVITY of Rowley Manor  
No one else will be staying in the Manor House.

Please note there is no reduction for fewer guests and  
alternatively we can arrange for more than 50 guests at a  
charge per person.



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# Wedding Package Menu

This menu accompanies the £4000 Package Weddings

Please choose ONE item from each course

## Starter

Tomato Soup with Basil Oil

Leek & Potato Soup

Field Mushroom in a Rich Cream Sauce on Toasted Brioche

Chicken Liver Pate with Red Onion Chutney

## Main Course

Roast Loin of Pork with Apple Sauce & Stuffing

Supreme of Chicken with a Mushroom & Tarragon Cream Sauce

Roast Topside of Beef or Chicken with Yorkshire Pudding

Risotto Primavera with Parmesan Shavings

## Dessert

Lemon Posset with Homemade Shortbread

Chocolate & Baileys Torte with Chantilly Cream

Sticky Toffee Pudding with a Butterscotch Sauce

Bread & Butter Pudding with Apricot Purée & Chantilly Cream



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# Wedding Terms and Conditions

These Terms & Conditions are applicable to all Contracts of any kind made by Rowley Manor Hotel (Little Weighton) and apply to all reservations, bookings and agreements for accommodation, dining, function room hire and use of all facilities at Rowley Manor Hotel.

Clients must read these provisions and note their responsibilities, arrangements for payments, cancellations and limitations on the liability of Rowley Manor Hotel. The Contract is Conditional on payment of Deposit.

## PROVISIONAL BOOKINGS:

We are more than happy to make a provisional booking for you for up to a maximum of 14 days. If we have not heard from you within 14 days, the date will be released back onto our system. The 14 day period starts from the date the request was made.

If we receive a request from another Bride & Groom wishing to make a booking for your provisional date within your 14 day provisional period, we will contact you with the option to confirm the booking within 48 hours.

## Venue Hire Fee:

The use of Rowley Manor Hotel including its beautiful grounds has a **hire charge of £1000**. This charge does not include any other aspect of your event. Bedrooms are an additional cost, but the Bridal Suite is complimentary on the day of the wedding.

## CIVIL CEREMONIES:

Rowley Manor is not responsible for booking civil ceremonies. The 'Bride & Groom' must liaise direct with The Beverley Registrars on (01482) 393600.

Rowley Manor's charge for a **Civil Ceremony is £350**

## CONFIRMING YOUR BOOKING:

No booking is considered confirmed unless a copy of our 'Terms and Conditions' have been signed and returned to us by the 'Bride & Groom' with a deposit of £500.00.

The hotel will respond in writing confirming that your booking is in our system.

## WHAT HAPPENS IF I CANCEL?

All requests to cancel any confirmed booking must be forwarded Via Recorded Delivery to Rowley Manor Hotel in writing by the Bride & Groom. The Rowley Manor Hotel will then respond in letter format confirming that the booking has been cancelled forwarding any cancellation invoices. Please note that e-mails will not be accepted as a form of cancellation.

The following charges will apply depending on the time scale at which the wedding is cancelled, the value is based on the numbers given from your initial enquiry.

- ❖ More than 12 months your deposit of £500.00 is retained.
- ❖ 9-12 months 25% value of your wedding reception.
- ❖ 6-9 months 50% value of your wedding reception.
- ❖ 3-6 months 75% value of your wedding reception.
- ❖ Less than 3 months the full value of your wedding reception.

Any waiver or reduction of cancellation charges is entirely at the discretion of the Managing Director of The Rowley Manor Country House Hotel.

## WHEN DO I NEED TO CONFIRM MY NUMBERS?

Our conference and events co-ordinator will contact you 3 months prior to your wedding and invite you to the hotel for coffee and an informal meeting to confirm all final details. Provisional expected numbers can be given at this stage. Final numbers must be given to the hotel at least 28 days prior to your wedding. This number then becomes the minimum number charged for. An invoice for your event will be raised and your invoice settled in full 28 days prior to your wedding day.

## GUEST ACCOMMODATION:

Our lovely 4 poster bedded Bridal Suite is our gift to you the 'Bride & Groom' for the evening of your wedding. The Bride & Groom are advised to take on the responsibility of allocating the bedrooms for their guests.

Rowley Manors bedrooms are allocated to your party ensuring that you have exclusive use of Rowley Manor Hotel, all 16 bedrooms are expected to be taken and paid for.

**Charges for any rooms not allocated to your guests will still have to be paid.**

Additional beds are available for selected rooms and are chargeable for Bed & Breakfast at a small fee of just £30.00 for children up to 12 years.

Travelcots are available on request free of charge.

## PAYMENT:

A **non-refundable** deposit of £500.00 is required to confirm your booking.

A second **non-refundable** deposit of £500.00 is required 6 months prior to your wedding.

The Rowley Manor Country House Hotel require all outstanding balances to be paid in full 28 days prior to your wedding.

A pro-forma invoice with your wedding final details sheet will be issued to you once we have confirmed all final details with you.

*American Express is not taken by the hotel.*

Any charges incurred on the day of your wedding must be paid on departure..

**Please be aware that for weddings booked a year or more in advance all prices may be subject to increases. This also includes change in government duty including VAT.**

## INSURANCE:

Wedding insurance is an essential contract part of Rowley Manor Hotel. The hotel management reserve the right to view the relevant certificate to ensure all costs are covered in the event of a cancellation through unforeseen circumstances.

We are happy to make recommendations.

Contracts of insurance are between you and your chosen insurance broker and do not involve The Rowley Manor Country House Hotel.

**Rowley Manor accepts no responsibility for any gifts or personal possessions left in any area of the hotel at any point of your wedding.**

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# Wedding Terms and Conditions

## ENTERTAINMENT:

You are more than welcome to arrange your own entertainment for your wedding, however there is a **£65.00 charge for the music licence** for your evening reception. Live band entertainment is allowed on the premises and we are happy to make recommendations for the occasion. We would request prior to the wedding that you obtain a photocopy of 'PAT' certificates to ensure that all DJ's/Band's equipment is safe to use on our premises. We are happy to arrange a disco DJ for an agreed cost.

## OTHER:

We can accept delivery of items in the run up to your wedding, providing you give us notice to secure storage space.

Rowley Manor reserves the right to charge you the 'Bride & Groom' for any damage caused to the premises during your wedding reception by you or your guests.

Parking is complimentary, Rowley Manor will not be held responsible for any damage of theft to or from guest's vehicles.

If for any reason beyond its control (war, strike, lockout, act of God), Rowley Manor may cancel the contract without penalty.

*Please be aware that all our prices are subject to review to reflect current market trends.  
Any changes Government duty and vat will be applied as soon as they become applicable.*

Date of Wedding

Signed (Bride)

Signed (Groom)

Printed (Bride)

Printed (Groom)

**Date booking was confirmed**

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